

# **TITLE (14 PT, TIMES NEW ROMAN, UPPERCASE, BOLD, CENTRED)**

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**Author's name<sup>†</sup> (11pt, Times New Roman, Capitalise Each Word, Centred)**  
*University/Institute (10pt, Times New Roman, Centred)*

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## **ABSTRACT (10PT, TIMES NEW ROMAN. UPPERCASE, BOLD, CENTRED)**

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Abstract and keywords should be written in Times New Roman, font size 9 pt.

**Keywords:** leave one blank line after the abstract and write the keywords.

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## **1. INTRODUCTION (10PT, TIMES NEW ROMAN, BOLD, CENTRED)**

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### **1.1. Subheading (10pt, Times New Roman, Italics, Bold)**

This is the sample of your paper. The major headings should be centred in column. Use capital letters with font size 10pt. Subheadings should be set in italics, bold and aligned to the left-hand margin of the column on a separate line. Use customised page size 17 × 22.9 cm. Allow top margins of 2.1 cm, bottom margins of 1.6 cm, left and right margins of 1.6 cm. Use single spacing, 10pt Times New Roman throughout the paper.

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## **2. LITERATURE REVIEW (10PT, TIMES NEW ROMAN, BOLD, CENTRED)**

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## **3. METHODOLOGY (10PT, TIMES NEW ROMAN, BOLD, CENTRED)**

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All tables and figures must be centred and title should be on top. Number all tables and figures with Arabic numerals in the order in which the tables are first mentioned in text. Use font size 9 pt for contents in tables and figures and 8pt for notes and source. All illustrations (charts, figures and graphs) in the text will be printed in black and white coloured.

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<sup>†</sup> Corresponding author: kindly provide affiliation, full address, telephone number and e-mail of the corresponding author at the bottom of the 1st page (Font: 7.5 pt)

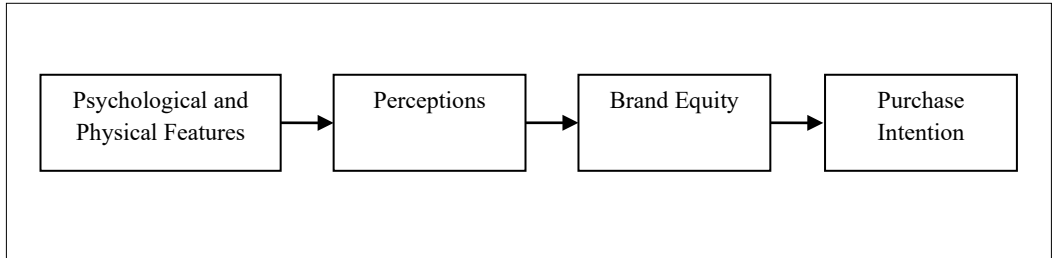
E.g:

**Table 1:** Correlation between QM and Customer Satisfaction

Constructs	Coefficient Correlation
Customer focus	0.535*
Benchmarking	0.465*
Employee Empowerment	0.423*

Notes: \*p< 0.05.

**Figure 1:** Antecedents and Consequences of Brand Equity



Source: Cobb-Walgren, Ruble and Donthu (1995).

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#### **4. RESULTS AND DISCUSSION (10PT, TIMES NEW ROMAN, BOLD, CENTRED)**

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#### **5. CONCLUSION (10PT, TIMES NEW ROMAN, BOLD, CENTRED)**

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#### **ACKNOWLEDGEMENT**

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#### **REFERENCES (10PT, TIMES NEW ROMAN, BOLD, CENTRED)**

##### Citations and references

- References should be complete and follow the **APA Style**.
- All entries in the reference list must be cited in the text. The in-text citations should contain the author's last name, year of publication and, in the case if a verbatim quotation, the page number (E.g. Chan and Drasgow, 2001, p.481).
- If the work cited has more than two authors, cite all authors the first time the reference occurs (E.g. Derue, Nahrgang, Wellman, & Humphrey, 2011) and in subsequent citations, include only the last name of the first author followed by at al. and the year of publication (E.g. Derue at al., 2011).
- For parenthetical citations of more works by different authors, list them in alphabetical order and separate each work by semicolons except for multiple works by the same authors which must be separate by comas (E.g. Gasper & Clore, 1998; Lerner & Keltner, 2000, 2001; Smith & Ellsworth, 1985).
- The reference list at the end of the paper should include full information about all the works that are cited in the paper in alphabetical order according to the author's last name. Works of

the same author(s) with the same publication date should be arranged alphabetically by the title that follows the date and differentiate by adding lowercase letters (a, b, c, etc) right after the year.

6. Use hanging-indent format for all entries in the reference list.

**E.g.**

Vuong, Q. H. (2016a). Information expensiveness perceived by Vietnamese patients with respect to healthcare provider's choice. *Acta Informatica Medica*, 24(5), 360-363.

Vuong, Q. H. (2016b). Medical expenses matter most for the poor: evidence from Vietnam. *Materia Socio Medica*, 28(6), 429-431.

**Examples of referencing**

***Periodicals:***

Smith, C. A., & Ellsworth, P. C. (1985). Patterns of cognitive appraisal in emotion. *Journal of Personality and Social Psychology*, 48(4), 813-838.

***Books:***

Panagaria, A. (2008). *India: The Emerging Giant*. Oxford: Oxford University Press.

***Chapters in books:***

Brody, L. R. (1993). On understanding gender differences in the expression of emotion. In S. L. Ablon, D. Brown, E. J. Khantzian & J. E. Mack (Eds.), *Human feelings: Explorations in affect development and meaning*. NJ: The analytic Press Hillsdale.

***Doctoral dissertation or Master's thesis:***

Purbasari, D. P. (2006). *Political Connection, Trade Protection, and Multinational Corporation: Firm-level Evidence of Patronage in Indonesia* (Unpublished doctoral dissertation). University of Colorado, USA.

***Conference proceedings:***

Game, A. (2001). Creative ways of being. In J. R. Morss, N. Stephenson & J. F. H. V. Rappard (Eds.), *Theoretical issues in psychology: Proceedings of the International Society for Theoretical Psychology 1999 Conference* (pp. 3-12). Sydney: Springer.

***Reports:***

IMF. (2015). *Fiscal Monitor: Now is the Time. Fiscal Policies for Sustainable Growth*. Washington DC: International Monetary Fund.

***Internet documents/webpages:***

Transparency International. (2015). *The Global Anti-Corruption Coalition*. Retrieved January 24, 2016, from <http://www.transparency.org/>

Malaysia International Islamic Financial Centre (MIFC) (2016). Retrieved from [www.mifc.com](http://www.mifc.com)